
	School Forum – Wolgarston High School and Penkridge Middle School Date of Meeting 07/11/2018 at 18:00hrs at Penkridge Middle School		
	Attendees: Phil Tapp, Natalie Frost, Barbara Sandland, William Ashelford, Debbie Wynn-Jones, Philip Kendall, Victoria Andrews, Stella Yardley, Dawn Tuck, Kate Weston, Claire Swift and Karen Botten.		
Apologies: Richard Cole			
Agenda:			Papers
1	Matters Arising (20/06/2018)	10 Mins	
2	Appointment of Chair for PMS		
3	Monitoring: <ul style="list-style-type: none"> • SEND Provision • Behaviour report • Curriculum Provision • Pupil exclusions and appeals • Elective home education 	60 Mins	Kate Weston & Claire Swift to be invited for SEND item
4	Relationship and Marketing: Parental complaints	10 Mins	To be tabled at meeting
5	Policies to be adopted at school level	5 Mins	<ul style="list-style-type: none"> • WHS 16-19 Bursary Policy 2018-19
6	Any other business	5 Mins	
7	Date of next meeting		

	Discussion points to be reported to Trustees	Action
1	<p>BS welcomed everyone to the meeting.</p> <p>Matters Arising – DBS forms have all be completed.</p>	<p>ACTION-PJT to issue a request for a staff member of WHS to join the Forum.</p> <p>ACTION-JA to report progress on all Forum members having Penk Valley email a/cs.</p>
2	<p>Philip Kendall was appointed as Chair for PMS. Philip will act as vice chair to BS when joint meetings are held.</p>	
3	<p>Monitoring</p> <p>BS Welcomed Kate Weston SENCO from WHS and Claire Swift SENCO from PMS.</p> <p>Handouts were given to all forum members and discussed. KW and CS both gave an overview, including SEN Register, Identification, Tracking, Monitoring and Provision.</p> <p>NF gave a handout for Curriculum Review, this was discussed. Feedback from this was good, teachers are doing a great job but there needed to be more consistency. This is being looked at across the schools, working together.</p> <p>There has been 1 permanent exclusion from WHS and 2 students from PMS have received a 1 day exclusion.</p>	<p>ACTION – PJT -How is Visible Learning/Behaviour having an impact on SEN children?</p> <p>ACTION –PJT to look at gender connection with Mental Health.</p> <p>ACTION – PJT & NF Curriculum Review – Further evidence to be given at future meetings.</p>
4	<p>Relationship & Marketing</p> <p>PJT - WHS had received a complaint regarding a SEN child and the classroom being a disruptive environment. This is being continuously monitored, but so far the outcome is a success.</p> <p>NF – A few small complaints have been received by PMS but were resolved the same day.</p>	
5	<p>The Bursary Policy was given to all as a handout. PJT asked for approval and all agreed.</p>	

6	<p>D&T and Computer Science were discussed as they have now been removed from the GCSE Curriculum. PJT confirmed this is due to funding, as Maths, English and Science take priority.</p> <p>Both schools have had open days, which were a great success.</p>	<p>ACTION - PJT to feed back any future development on this.</p>
7	<p>The date for the next meeting has been agreed – Wednesday 27 February 2019 18.00 hrs.</p>	<p>ACTION – PJT will invite Steve McCosh to attend the next meeting to discuss Pupil Premium.</p>

Signed: Natalie Frost -----

Signed: Phil Tapp -----

Signed: Chair -----